Application Checklist and Tips

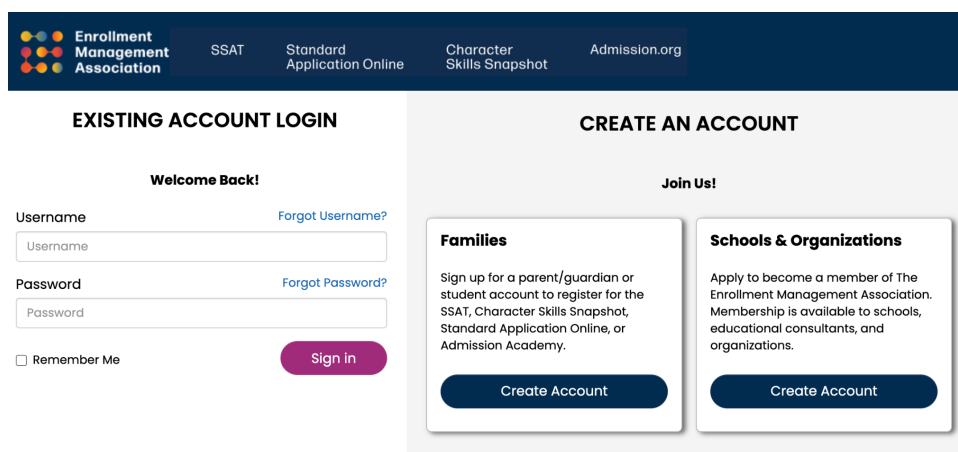Stuart Country Day School - Middle and Upper School Applicants

We are so excited that you are considering Stuart for your daughter! To help keep you organized, below is an overview of the steps (and some tips!) to complete your application by the January 15 deadline.

1. Visit Stuart!
   - ☐ Schedule a tour with us! Contact admissions at admissions@stuartschool.org, or call us at 609-921-6118 to arrange a time to visit. We would love to meet you!

2. Complete the Student Biographical Information section of the Standard Application Online
   a. We use the Standard Application Online (SAO) for our application, which is provided through the Enrollment Management Association's website.
      - ☐ Access the application here: www.admission.org/services/standard-application-online-sao. *Select "Register/Login."*
      - ☐ Create an account on the EMA website (select the "Families" option on the right):
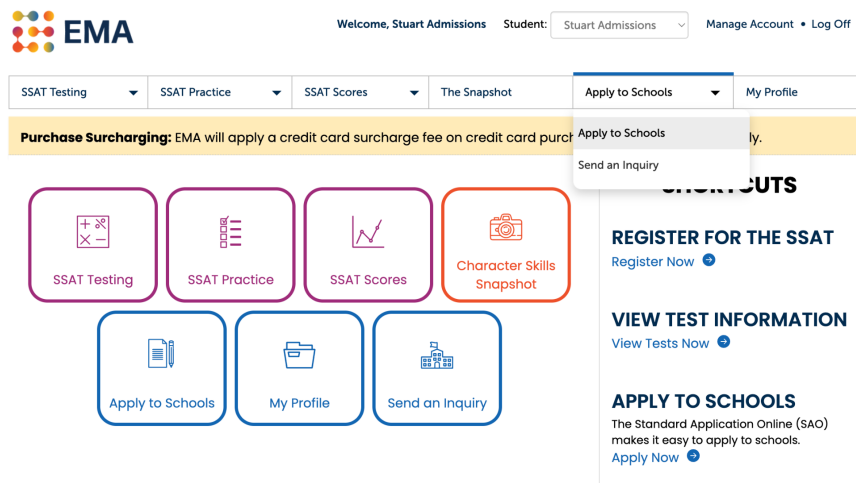

You will be prompted to input information about yourself and your student. After your account is completed, you will see the landing page below. To find Stuart's application, select *Apply to Schools.*
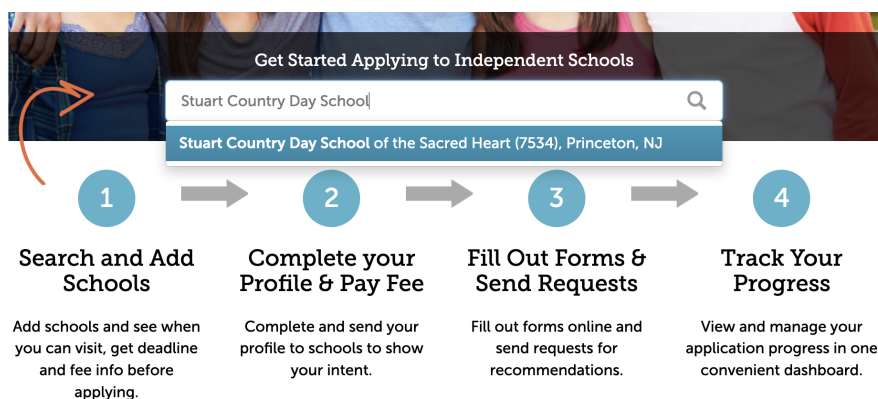
Search for Stuart Country Day School on the EMA website. Our school code is 7534:
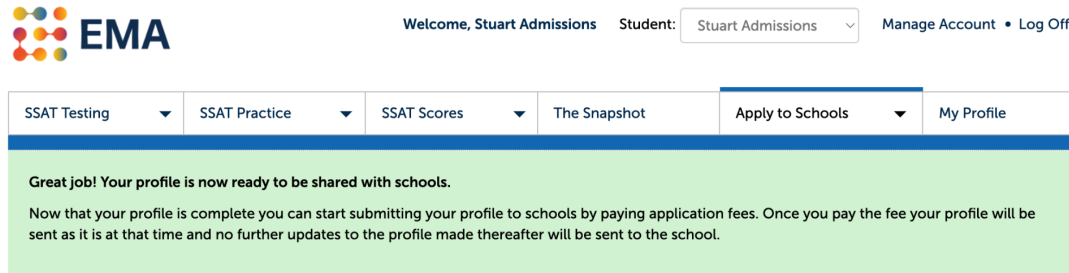

Once you've selected our school from the dropdown, you can now complete the Student Biographical Information section of the application. Select the orange *"Edit Profile"* button to begin:

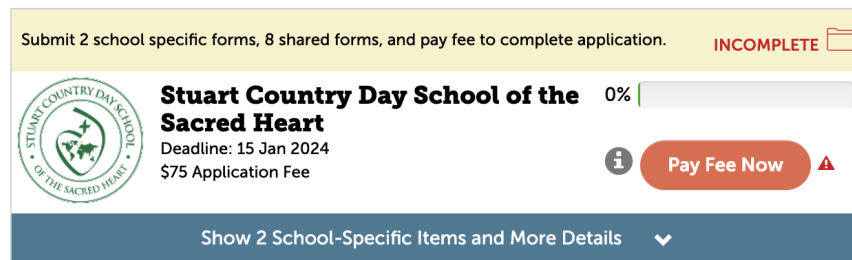Below is the Student Bio section. Please complete this section in its entirety.

You'll know you've completed the Student Bio section when you see the following green message box:

Next, click on *"Apply to Schools"* in the top tab (or the *"Go to My Applications"* link at the bottom of the page). This will prompt you to pay your $75 application fee.

☐ Pay your $75 application fee. To do so, click on the orange *"Pay Fee Now"* button:

Congrats! We now have your application!

3. Now, schedule your daughter's Visit Day/Interview and your Parent Meeting

Once you've submitted the Student Biographical Information to us, the next step will be to schedule your daughter's Visit Day. Students will join their peers and shadow classes. You will also be required to schedule a parent meeting, which can be on the same day of your daughter's visit day.

4. Finish the Application by January 15th. The application will require you to submit the following:

☐ Parent and Student Essays
☐ Stuart-specific supplemental questions
☐ Math and English recommendations
☐ Principal or Counselor recommendation
☐ Testing (SSAT) - we recommend the December or January date!
☐ Transcripts (current year and prior)
☐ TOEFL for international applicants

Information about financial aid: If you are interested in applying for Financial Aid, please go to app.clarityapp.com, create an account, and submit the financial aid application by January 15th.

Decisions are released by March 1, 2024.